

## **Guidelines and Rubric for Evaluating the Working Draft**

### **Working Draft**

The working draft carries a large percentage of the final grade in the assessment for the ENG 204 course. There are two reasons for this:

1. We want to encourage you to begin writing early and invest time in producing a good quality first draft of your paper. This will enable you to receive feedback from your instructor in time to use it most effectively.
2. This course aims to develop your independence as a writer. Of the two drafts, the Working Draft reflects most accurately your independent ability to produce a well-crafted and organized text.

You are encouraged to produce as full a Working Draft as possible so that you may benefit from feedback on the work you have done.

### **What to include in the Working Draft**

The Working Draft is an 8-10-page (2550 – 3200 word) draft which should include:

#### **Working title**

#### **Introduction (~1 page)**

The introduction provides an appropriate and compelling entry to the paper by developing relevant background information on the topic and states the research question(s) and/or research thesis.

#### **Body (~7-8 pages)**

This is the organized body of the paper, using APA headings and incorporating appropriate sources. It should contain a discussion of at least one fully developed main point/argument. It should synthesize information from several scholarly and credible sources to support the developed point/argument.

#### **Conclusion (~½ page)**

At this stage, the conclusion needs only to be a paragraph that summarizes the main points.

#### **References**

This is an APA style reference list, containing all and only the sources cited in the working draft.

## Rubric for Evaluating the Working Draft

The Working Draft is an 8-10-page (2550 – 3200 word) draft that includes an introduction, a

Elements		Score
<b>Content</b>		
	<b>Introduction (~1 page)</b>	/10
	Provides appropriate and compelling entry to the topic	
	Includes and develops relevant background information	
	States research question(s)/research thesis	
	Is structured through appropriate paragraphs	
	<b>Body (~7-8 pages)</b>	/55
	Presents an effectively organized body with sections	
	Includes headings that reflect the paper organization	
	Supports points/arguments with credible and relevant source material and cites definitions of key terms/ideas as applicable	
	Synthesizes several scholarly and credible sources	
	Demonstrates critical thinking and analysis	
	<b>Conclusion (~½ a page)</b>	/5
	Summarizes main points	
<b>References</b>		/15
	Uses correctly formatted APA in-text citations	
	Includes correctly formatted APA references	
	Reference list contains all and only the cited texts	
<b>Mechanics</b>		/10
	Is accurate in terms of grammar, spelling, punctuation, capitalization, word choice, transitional usage	
<b>Format/layout</b>		/5
	Follows APA page layout (title page, running head, headings, font, spacing, paragraph indentation, left alignment)	
<b>Total</b>		<b>/100</b>

developing body synthesizing relevant research sources, a conclusion, and a list of references.

